

## GLOSSOP U3A

### COMMITTEE MEETING 22<sup>ND</sup> NOVEMBER 2012, BRADBURY HOUSE, GLOSSOP.

1. APOLOGIES - Norma Hayden, Doreen Ball

2. PRESENT – John Searle, Alan Conchie, Sylvia Rogerson, Maureen Brierley, Maureen Brennan, Maureen Hobson, David Woods, Jean Cliff, Barbara Connah, Denise Porter.

MINUTES OF LAST MEETING - DP proposed and BC seconded the amended minutes of the meeting of 20<sup>th</sup> September 2012 be accepted and this was agreed by remaining committee members.

4. MATTERS ARISING.

(i) PAT – JC to make enquiries as to the cost involved with this procedure and report back to the committee .

Action JC

(ii) New Members working Group - DP reported new system working well. No complaints have been received. NH still to have induction meeting with AC and this will be arranged on her return from holiday. All other new Trustees have completed their induction. Catchment area of new Members. MB covered the area of Glossopdale. A map of the surrounding areas to be shown to prospective new Members showing all local U3A Groups, otherwise no change to take place.

(iii) CLA Licence received and held by M. Brierley.

(iv) Accounts Auditor - AC reported that he had approached Edward Bracken to take on this task but unfortunately Mr.Bracken was unwilling to do this. It was suggested that Clive Robinson be approached to see if he would be willing to take on the task of auditing the U3A Accounts. MH agreed to approach Clive and see if he was willing to take on this task Action MH

5. CORRESPONDENCE .

A letter from Mrs.B.Eaton to JS was read out to the Committee. Concern was expressed that proposed new U3A members had no-one to see on Thursday mornings after the Thursday Group Meeting was ended. It was proposed by MH and seconded by DP and agreed by all Committee members that the time after 11.a.m. or when the Speaker had finished after Thursday morning Group Meetings is for Group members to come in Bradbury House to Book and/or pay for trips, theatre outings etc., Coffee mornings are available for new members to join under the new procedures. M.Brennan to arrange cover if she is not available.

Concern was also noted that members who are ill/sick are not receiving cards or visits and should have their names announced on Thursday Group meetings. Discussion took place and all Committee Members agreed it was not right to announce if members are ill and that the Welfare Group sends out cards and do visits. JS to reply to Mrs. Eaton and convey the above information to her.

Action JS

6. TREASURERS REPORT.

Letters of appreciation sent to Graham Sharratt and Tony Dewberry for the outstanding work they had both carried out on behalf of U3A.

Signatories are now in place with the Bank. £700 transferred from Building Society Account to Current Account as previously agreed by the Committee. Up to date Accounts given to Committee Members and M.Brierley explained the accounts and confirmed that a reserve of £4191 is still held. The Charity Commissioners advice to Treasurers was read to the Committee and all agreed that everything advised is being done are to reduce reserves. The Committee unanimously agreed to carry on in the way we are and to aim to reduce reserves to £3000. MB thanked for all the hard work she does and explanatory accounts she produces.

AC voiced concern at amount of money being held for trips, etc., It was explained by MB that the Book-keeper has all the information of income and expenditure and these are checked by the Auditor. Accounts are available for inspection on request. MB explained the system of how monies are accounted for and how she sees all figures each month. AC to liaise with MB on how system works.

7. COMMITTEE SECRETARY' REPORT - Nothing to report.

8. MEMBERSHIP SECRETARY'S REPORT

Membership Cards are now ready and numbered numerically. Thursday Group Members have received theirs. Remainder of cards to be taken to Coffee Morning Meeting for distribution. M.Brennan to distribute any remaining. Former members of U3A who have not paid their subscriptions have been removed from Membership List, this lead to 32 names being removed. 331 members renewed their membership (this figure includes 3 life members) Temporary Membership Cards are now printed and will have a three month expiry date on them and unless the proposed member joins a group within this time period they cannot join U3A. New Members can join a group on date of signing up and immediately become a full member.

9. EVENTS CO-ORDINATOR'S REPORT - Absent from meeting. JC to do door duties at December Coffee Morning.

10. GROUP & ACTIVITIES ORGANISER. - Things working well. The German Conversation Group is going well. Christine Kimpton is doing a 'Flowers for Fun Group' and in February she is starting a Group 'Understanding Art'. A 'Wine Tasting Group' is starting in January by Neil Manchee. DW volunteered to start up second 'Poetry Group' if sufficient interest is shown. The Local History Group may have to close its membership list due to a large demand for membership.

It was proposed by M.Brennan and seconded by DW and agreed by all to change the title Group Leader to Group Co-ordinator. That Group Co-ordinator be changed to Group & Activity Organiser. SR to inform all groups of these changes.

Action SR

11. ANY OTHER BUSINESS –

(A) - Good Companions: JS brought to the Committee's attention that he has received letters, a petition and personal approaches with concerns of members of the Good Companions Group that the Good Companions is not classed as a Group. After much discussion it was agreed that JS would attend the Good Companions Meeting on Monday, 26<sup>th</sup> November 2012 and confirm that that Good Companions Group is a Group and fits within the criteria set out by the Constitution of the U3A. DW proposed and MH seconded and agreed by all Committee Members that the Good Companions be acknowledged as a Group. It was also agreed unanimously by the Committee that the Group should be split into two categories as was agreed at the 18th November 2010 Committee Meeting— (a) The Good Companions Group which will encompass meetings, quizzes, speakers, etc.,(b) Outings arranged by the Group Co-ordinator of the Good Companions Group and, if necessary, opened to members of other U3A Groups to ensure the coach is filled. This Outings Section will need a title. MB asked that it was emphasised all monies collected for outings be paid to the Treasurer as soon as possible after collection has taken place. JS was asked by the Committee to confirm to all members of the Good Companions Group that they are all Group Members.

(B) Review of Constitution and Future Plans - A Sub-Committee to be arranged consisting of AC, DW, MB. Philip Rogerson to be invited to join this Sub-Committee. Confirmation who is to contact Philip Rogerson regarding his joining this Sub-Committee requires discussion at the next Committee Meeting. Action Committee.

(C) M.Brennan proposed and Committee agreed that only AC to make any necessary changes to Glossop U3A Website. AC asked to remove 'study' from Standing Orders.

(D) Request from Kath Shaw and John Kitching to have their names and telephone numbers put on the website was discussed. Unanimous decision of Committee that only names and not telephone numbers be put on website.

Meeting closed at 13.45.p.m.

Next Meeting 24th January 2013 @ 12 noon Bradbury House