

## Minutes of Glossop U3A Committee Meeting November 26<sup>th</sup> 2015

1. **Present.** John Searle, Maureen Brierley, Maureen Brennan, Barbara Connah, Monica Haggart, Barbara Roberts, Clive Littlewood, Sylvia Rogerson, Doreen Ball.
2. **Apologies.** Norma Hayden.
3. **Minutes of last meeting** MH proposed and DB seconded that the minutes of the last meeting held on September 17<sup>th</sup> 2015, were correct. All present agreed.
4. **Matters Arising.** JS has had the new head mike tested and the Thursday group are free to use it. MAB has not yet bought a new laptop but will do so soon.
5. **Correspondence.** No new correspondence.
6. **Treasurer's Report.** MAB gave out a budget report for 2015/2016 and also said that the CLA (copyright licence) was due to be paid in September and has not yet been paid. She will look into it. Could it be emphasised to leaders of new groups that the start up grant has to be applied for to the committee, as it is not automatic and not always £50. Also that invoices must be given to the treasurer before any money is paid out. Can MAB also be told of any new groups in order to register them. The room rental is going to rise in January so we will discuss our contribution to the Thursday group room rental at the next meeting. The price of photocopying is also going up. MB asked what happens to money banked by groups. MAB said it is put in the ledger then banked.
7. **Committee Secretary's Report.** Nothing to report.
8. **Membership Secretary's Report.** MB. Has now stopped collecting money for subscriptions. There are now 362 paid up members, 20 who have not paid and will be deleted ( anyone ill etc. will be put in a suspended file) and 21 have officially left.
9. **Group Co-ordinator's Report.** SR will ask Pauline Cunningham to do mince pies etc. for the December coffee morning. SR said that Joan Fletcher has asked for a £50 start up grant to buy a curling target for her new curling group. The committee have agreed to pay the full price of £51. (the target will then belong to the U3A). At least 32 people will be coming to the meeting of group leaders on December 10<sup>th</sup>. The group leaders will be introduced to committee members who will then explain their role on the committee. SR suggested that we have the AGM on a coffee morning to encourage more people to come. It will be brought up at the Group leader's meeting.
10. **AOB.**
  - a. JS gave CL the Charity Commission's general induction pack.
  - b. The PAT test for the sewing machine is done and BR has the Test sheets.
  - c. The new locker has not yet got a lock but it is in hand.
  - d. JS will work with CL with the training in the use of the projector and only trained people will then be allowed to use it. This will be discussed at the Group leader's meeting.
  - e. JS proposed that the coffee morning should end at 11-30am instead of 12-00am. This was seconded by MAB and all agreed. It will be put on the website.
  - f. David Woods is no longer on the Committee.

The meeting closed at 1-05pm.

The next meeting is on January 21<sup>st</sup> 2016.

Barbara Roberts.