

Minutes of Glossop U3A Committee Meeting September 29th 2016

1. **Present.** Barbara Connah, Carol Littlewood, Clive Littlewood, Maureen Brierley, Barbara Craven, Sharon Hamshere, Hilary Clayton, Hazel Oldham, Joyce Bunting, Glyn Connah, Chris Blacket, Barbara Roberts.
2. **Apologies.** None.
3. **Minutes of last Meeting.** MAB proposed and CL seconded that the minutes of the last meeting held on July 21st 2016, were correct. All those present agreed.
4. **Matters Arising.** Under 4c the committee decided to elect someone to liaise with the committee on behalf of any disabled member. As Bradbury House is suitable for anyone disabled, problems only arise when they are in other places. Hilary Clayton has volunteered to help. MAB said that Hilary could get advice from the U3A website and BC suggested that she liaised with Carol Littlewood as she is the Group Co-ordinator.
5. **Chairman's Welcome to new Committee Members.** BC welcomed the new Committee Members.
6. **Responsibilities of new Committee Members.** Sharon Hamshere has volunteered to be Deputy Chair and she will carry out the induction some time after the next committee meeting.
7. **Correspondence.** There was information from head office about a show and an exhibition both in London and BC will announce them at the next coffee morning.
8. **Treasurer's Report.** The final accounts were examined by Joyce Bunting and agreed. The committee thanked her for her support. Change of signatories will need to be done for the HSBC. CLA Copyright Licence has been paid for this year, £60. MAB gave everyone the Final Budget Actuals.
9. **Committee Secretary's Report.** Nothing to add to the report given at the AGM.
10. **Membership Secretary's Report.** Clive is going to meet Maureen Brennan to get full information.
11. **Group Co-ordinator's Report.** Nothing to report.
12. **A.O.B.**
 - a. The committee agreed 6 meetings for 2016/17 and these were booked at the office.
 - b. We need an assistant treasurer and Barbara Craven has agreed to do this. Barbara Connah, who did this previously, will explain the procedures to her.
 - c. Clive will take photographs of the new committee members and put them in the photo frame. He will also do a list of all members, along with their photographs, for the office.
 - d. We have a list of committee members who will be on the door for the next 3 coffee mornings Joyce Bunting October, Barbara Craven November, and Clive Littlewood December.
 - e. We are to arrange PAT testing for the digital projector and the laptop, 2 Hifis, the radio cassette and headset, all in Bradbury House and Alan Conchie's Hifi for the music group. Chris Blacket has volunteered to do this.
 - f. MAB is going to order 70 diaries this year.
 - g. Carol Littlewood asked whether membership payments could be brought forward from the end of October to an earlier date, but this would need the agreement of the members at the next AGM.

The meeting closed at 12-15pm.
The next meeting is on November 10th 2016 at 11-30a.m.
Barbara Roberts.