

## Minutes of Glossop U3A Committee Meeting 28th June 2018

### 1) Present

Barbara Connah, Glyn Connah, Carol Littlewood, Clive Littlewood, Sharon Hamshere, Maureen Brierley, Brigitte Manchec, Joyce Bunting, Barbara Craven, Hilary Clayton.

### 2) Apologies

Hazel Oldham, Chris Blackett

### 3) Minutes of the Last Meeting

Proposed and agreed by CL and M.B

### 4) Matters Arising (from 10<sup>th</sup> May 2018)

#### Greater Manchester Network Meeting

S.H to attend the Network meeting in the Autumn 2018

### 5) Correspondence

None received

### 6) Treasurers Report

1. The Filmbank Media Licence has been paid at the cost of £60.00. We are fully covered for the use of films and DVDs for a year – from 01.05.18 to 31.04.19. We will have to apply for the annual for the annual copyright licence which is due 01.08.10, costing £60.00.

2. I have spoken with Graham Sharratt regarding any changes that may be made to the final accounts reporting. He agreed that one change will be required – that of adding in the Trip/Social Activities figures to the figures on the back of our final report so as to be added in the final figure.

3. Graham Sharratt has kindly taken on the role of bookkeeper until the AGM and is helping me to update the bookkeepers side of the accounting. Norma's husband Don, gave me her laptop and the U3A bookkeeping account has been copied onto my U3A laptop and Graham's.

4. The Budget Forecast and Summary to the end of May are available for your perusal

The Treasurers Report was read out and the Budget Forecast and Summary were accepted by the Committee.

### 7) Committee Secretary's Report

Nothing to report

#### 8) Membership Secretary's Report

U3A Membership Forms and added info about the (GDPR) and AGM letter to be sent out either by E mail or letter.

S.H, B.C and B.M have offered to assist on 6<sup>th</sup> Sept, with the new membership forms at the first payment session.

#### 9) Group Activities Co ordinators Report

Five new members in June – these members will not pay any subscription until Sept.

The British Red Cross has offered U3A members two one hour sessions. Contact to be made with the organiser for clarification of how the two hours can be taken up.

#### 10) A.O.B

a) Coffee Morning Door Duty

July – C.Li

August – J.B

Sept – H.C

Oct – S.H

b) H.C to step down from Committee Secretary's post and the Committee at AGM.

c) Group Leaders to send their annual report to H.C.

H.C to facilitate copies of both last years AGM minutes and Group reports for AGM in Sept

d) M.B wanted clarification of whereabouts of U3A equipment and gave information about equipment replacement and monies available for this purpose.

e) Data Protection Policy to be placed on the Glossop U3A Website.

f) The new Object Clause to be read out at the AGM on September 27<sup>th</sup> 2018 by B.Ch

Meeting closed at 1pm.

Next committee meeting to be held on 27<sup>th</sup> Sept after the AGM

Hilary Clayton

