

## Minutes of Glossop U3A Committee Meeting July 21<sup>st</sup> 2016

1. **Present.** John Searle, Maureen Brierley, Maureen Brennan, Clive Littlewood, Sylvia Rogerson, Barbara Connah, Norma Hayden, Doreen Ball, Barbara Roberts, Monica Haggart.
2. **Apologies.** There were no apologies.
3. **Minutes of last Meeting.** C.L. proposed and D.B. seconded that the minutes of the last meeting held on May 19<sup>th</sup> 2016 were correct. All present agreed.
4. **Matters Arising.**
  - a. There is a laminated sheet with instructions for setting up the projector and computer. C.L. said any group requiring the projector should have a nominated person who would have one to one instruction. M.A.B. suggested having a set date for all group leaders and nominated members to meet at Bradbury House and C.L. will give instructions. A date will be set after the AGM.
  - b. PAT tests are not a legal requirement every 12 months so we will have them done every 3 years. We do not need to PAT test anything that is not used. We need a list of all equipment that needs testing. We then plan to get all this equipment together and have the tests done. We will ask Alan Conchie if he would be willing to have this done at his house sometime in October.
  - c. M.A.B. looked at the new "U3A Committee Reference File" for advice. As most meetings take place in Bradbury House there are already disabled facilities in place but the meetings that take place in member's homes do not have such facilities. At the next meeting we will try to elect someone who will liaise with the committee on behalf of any disabled member needing assistance.
  - d. We now have the new membership cards.
5. **Correspondence.** We have had a letter about the election of officers at the National AGM, also information from F.C.A. about how to spot a scam.
6. **Treasurer's Report.** M.A.B. gave out the Budget Forecast for 2015/16, to the end of June. They showed in the Sundries, expenditure for May and June, payments for U3A Magazine post £72 and Membership cards £120-90p. The forecast to the end of August shows a deficit for this year of £166. M.A.B. asked for £250 from the savings account to correct the shortfall. The committee agreed
7. **Committee Secretary's Report.** Nothing to report.
8. **Membership Secretary's Report.** Everything is up to date, all emails have been sent about the AGM. The number of members lost and the number gained are about the same so membership is staying steady. M.B. also suggested that the new committee could look into the TAM proposal to communicate with other U3As.
9. **Group Co-ordinator's Report.** The Wine group, Grow it, Cook it, Eat it group, Play Reading, Chess, and Monday Speakers have all closed. We have now got 20 temporary new members.
10. **A.O.B.**
  - a. Pauline Cunningham is no longer Welfare co-ordinator and Sylvia Rogerson has volunteered to do this. M.A.B. suggested we send Pauline a "Thank You" for all her hard work.
  - b. J.S. said that it is not free for any Group to use the Clinic.

Meeting closed at 12-35pm.

The next meeting is on September 29<sup>th</sup> 2016.

Barbara Roberts.

