

GLOSSOP U3A  
COMMITTEE MEETING 29<sup>TH</sup> MARCH 2012, Bradbury House, Glossop.

1. Apologies: Alan Conchie
2. Present: Denise Porter, Rita France, David Woods, Sylvia Rogerson, Maureen Brierley, Maureen Hobson, Jean Cliff, Pat Manchee, Iip Rogerson, Doreen Ball, Barbara Connah.
3. Chairmans Opening Remarks The Chairman had nothing to report
4. Minutes of the Last Meeting: DP proposed the minutes of the last meeting of 9<sup>th</sup> February 2012 be accepted and was seconded by MB and agreed by all.
5. Matters arising:
  - (i) AC to give update on Gift Aid on his return from holiday Action AC
  - (ii) Induction of new Committee Members has been completed.
  - (iii) AC will arrange for BC to sign the Code of Conduct on his return from holiday Action AC
  - (iv) Computer purchased – AC to give details of computer on his return from holiday Action AC
  - (v and vi) Draft of PR's Business Plan and Operating Procedures issued to Committee Members. These documents to be discussed at next Committee Meeting Action Committee
6. Correspondence:
  - (a) A model Constitution is being prepared by Head Office but is not yet available on line. Lin Jonas will communicate with U3A when it is put on-line.
  - (b) Request from Head Office for members to do courses  
© U3A is 30 years old – 30<sup>th</sup> Anniversary Products available (JC has list of articles available and prices)
7. Treasurers Report:
  - (i) Capitation Fees due for payment from 1st April 2012 to 31st March 2013. We have 329 members and at £3.50p per member this will amount to £1151.50p in total. An up to date financial report was distributed to members .
  - (ii) Tony Dewberry to inspect Half Yearly Accounts on his return from Holiday on 4<sup>th</sup> April 2012.
  - (iii) Request for receipt for Insurance Premium paid to be requested Action MB
  - (iv) RF requested that if anyone required photocopying done would they let MB know before this is done to allow MB to keep tabs on this account.  
MB was complimented by committee on the excellent way she is carrying out her position as Treasurer.
9. Membership Secretary's Report: Proposal put forward that the U3A Magazine be sent to members by mail. It would cost £1.60p for each member to receive the magazine this way. We presently have 306 addresses which would create a charge of £489.60p yearly. After much discussion it was agreed that PR would accept delivery of the magazines at his home address. The 14<sup>th</sup>/27<sup>th</sup> May is next date for delivery of the magazines and PM will inform the appropriate person that a change of delivery address has been arranged. JC to look into the option of hiring a locker at Bradbury House to store magazines. PM thought this was a good move. If the magazines are delivered to PM,s address before the changeover is arranged SR/PR will collect them from PM. Action JC/PR/SR
10. Events Co-ordinators Report: The new style board has been well accepted by members. Photographs to be incorporated in the future.
11. Group Co-ordinators Report: Anything Goes – 60+ members took part and it was a good success. MB proposed and MH seconded a vote of thanks to the Drama Group for arranging this event.  
Video of Anything Goes – Permission given by SR to show this at a July meeting of the Thursday Group.  
Dancing for fun – to commence on 2/4/12 and £50 Start-up grant to be given to this Group. SR proposed the purchase of Wireless Microphone at a cost of £60 and seconded by MH and agreed by Committee. Maureen Brennan and Jill Truelove to look after this piece of equipment.  
Group Leaders Meeting to take place at SR's home on 28<sup>th</sup> April 2pm to 4pm.
12. AOB
  1. DP asked for suggestions how to be able to welcome new members to U3A as Coffee Morning Meetings were too noisy. Various solutions were discussed. It was agreed to informl new members that they could attend after 11.a.m on Thursday mornings or Coffee Morning Meetings. Action PM

2. List of Committee Members to do door signing in/out duties to be drawn up – Rota to be implemented with immediate effect. Action RF
  3. The following Committee positions are up for election at the AGM - (1) Chairman, (2) Membership Secretary (3) Vice Chair (could be re-elected) (4) 2 Committee Places. Group Leaders to ask their members if anyone is interested in applying for these posts.  
(a) Letter giving information regarding AGM and one regarding Membership subscriptions to be drafted/approved ready for sending out in June/July Action PM/RF/JC
  4. List of Equipment - List in process of being drawn up. It was agreed at previous Committee Meeting no U3A equipment to be lent out and it was unanimously agreed this should be implemented with immediate effect. Action RF
  5. PAT Tests - Is this test required/who does these tests(RF to find a person who carries out these tests) / which equipment would require this test. Action RF
  6. Scrabble Equipment – worn out and scrapped.
  7. Group Communication – Sufficient information given at present, Web Site, Board in Meeting Room, Notice Board. Group Leaders attending Group Leaders meeting to be asked to communicate information to their members .
  8. Charity Commission Contact – leave until September after new Committee arranged.
  9. Subscription Fees - do they need to be increased? – unanimous agreement leave decision until May Committee Meeting. Action Committee
  10. JC tender apologies as she will be away at the next meeting. RF agreed to take the minutes. Action RF
- Meeting closed 1.35. p.m.  
Next meeting 31<sup>st</sup> May 2012, 12 noon @ Bradbury House.  
Jean Cliff.