

Minutes of Glossop U3A Committee Meeting January 5th 2017

1. **Present.** Barbara Connah, Maureen Brierley, Barbara Craven, Hazel Oldham, Carol Littlewood, Joyce Bunting, Hilary Clayton, Clive Littlewood, Chris Blacket, Barbara Roberts.
2. **Apologies.** Sharon Hamshere, Glyn Connah.
3. **Minutes of last Meeting.** Clive Littlewood proposed and Barbara Craven seconded that the minutes of the last meeting, held on November 10th 2016 were correct. All present agreed.
4. **Matters Arising.**
 - a. It was decided that all group leaders should receive a copy of “Members with disability” and “Activities and trips”. These should be explained to all members to make them aware of any problems when going on outings. This was proposed by MAB and seconded by Ca L.
 - b. CB has had 6 electrical items PAT tested. They all passed and have been paid for.
5. **Correspondence.** We have received the Public and Products Liability Insurance certificate. Also a flyer for future U3A events (mostly in London) and a reminder that this year’s General AGM will be held in Nottingham on 29th/31st of August.
6. **Treasurer’s Report.** The HSBC told Assistant Treasurer, Barbara Craven, that they will give us 4 Deposit cards to allow us to continue banking with them through Glossop Post Office. These have been given to Treasurer Maureen Brierley, Barbara Craven, Barbara Roberts, and Barbara Connah. We will monitor the system. Looking at the figures for the first 4 months Sep/Dec. The Income shows £3,420 and expenditure £899, leaving a net sum of £2,521 for the rest of the year. The main expenditure will be the Capitation fee of approximately £1,263, room rent will be around £640, Website licence £61, leaving around £593 for any other costs.
7. **Committee Secretary’s Report.** Nothing to report.
8. **Membership Secretary’s Report.** Cl L has had 3 new members join today.
9. **Group Co-ordinator’s Report.** Ca L has 4 new temporary members, and said that a new list of groups is being updated on the website.
10. **A.O.B.**
 - a. We decided to hold the committee meetings on coffee mornings as already agreed, but we will start at 11-15am instead of 11-30am.
 - b. We will get a 5th Banking card from HSBC.
 - c. We have organised committee members for door duty until August.
 - d. GC has found in the Constitution that the subscriptions should be collected within one month of the first meeting of the new U3A year. It was proposed that Subs will be due from the beginning of September and the last day for payment will be at the coffee morning in October. This will be put in the AGM letter.

The meeting closed at 12-20 p.m.

The next meeting is on Thursday March 2nd 2017 at 11-15 a.m.

Barbara Roberts.

