

Glossop U3A

Minutes of Committee Meeting 9th Feby 2012.

1. Apologies Barbara Connah

2. Present Denise Porter, Rita France, David Woods, Alan Conchie, Sylvia Rogerson, Maureen Brierley, Maureen Hobson, Jean Cliff, Pat Manchee, Philip Rogerson, Doreen Ball.

3. Chairmans Opening Remarks:

Do we want to carry on with our association with Pennine/East Midlands U3A Link? Most of the correspondence we receive from them is not relevant to Glossop U3A. There have been no benefits to Glossop U3A since joining with the Group. A proposal that we leave the Group was put by AC and seconded by DW and agreed by all.

A letter from Margaret Taylor was read out giving information regarding Gift Aid – this was discussed by the Committee and it was unanimously decided not to proceed with Gift Aid at present, RF had received correspondence relating to Gift Aid on subscriptions and also on the New Fit and Proper Person Test and asked AC to look further into this subject. **Action AC**

4. Minutes of last meeting: MB proposed the minutes of the last meeting of 17th November 2011 be accepted and was seconded by AC and agreed by all.

5. Matters arising:

(i) The next induction meeting of new Committee members to take place at the home of AC on Friday 9th March 2012 @ 2.30pm to 4pm **Action AC**

(ii) Code of Conduct – All trustees present agreed to abide by the Code and signed to this effect.

(iii) The word “study” has been taken out of standing orders.

(iv) At present all members of Glossop U3A are deemed group members even if they only attend Halle Concerts, Theatre Outings, and Travel this was unanimously agreed by all Committee Members. From September 2012 new members must be able to join a “Group” - Agreed by all members of the Committee.

(v) Halle, Theatre, and Travel to go into the recreational class of groups.

(vi) MB requested up to date list of all Groups **Action SR**

6. Computer It was agreed by all the Committee that AC should proceed with the purchase of an Acer Computer at the price of £399+ £20 for case. The computer will have Microsoft Office Home Addition which excludes Access database **Action AC**

7. Correspondence.

As not all Committee Members had received PB’s letter RF to e-mail this to Committee Members and discussion to take place at March Committee meeting. **Action RF**

PR to draw up draft Business Plan showing aims and targets of Committee and to present it at next Committee Meeting for perusal and discussion **Action PR**

Treasurers Report: MB presented up to date Financial account. £54.50 remaining from 'Friday Group' to go back into funds as a donation. MB requested that all groups be shown on the list for the Bookkeeper and if no funds are held in the U3A account then a zero status be shown. MB asked for clarification that all monies for activities involving all U3A members to go into U3A Bank, and that any monies over be returned to members. Confirmation also given that any monies over from ticket sales of "Anything Goes" will be returned to members.

If payment is required early for tickets etc., to events/theatre trips then these payments to be collected from members prior to closing date for payment.

Membership Secretary report.

After much heated discussion it was agreed that all Committee Members are to receive a copy of members names, addresses and 'phone numbers although PM expressed her concern that conflicting information had been given to her and RF by Lin Jonas. PM also stated that as Membership Secretary although she accepted the trustees request for the list, expressed her concern that by issuing the list to all the Trustees they are contravening the terms of the Data Protection Act

U3A Magazine can be sent to every member at a cost of £1.60 per annum per copy alternatively all copies can be sent to Membership Secretary as at present. **Decision required by Committee**

Committee Secretary report – nothing to report

Events co-ordinator – Pleased with information being given

Group co-ordinator – New groups being formed (a) Dancing for fun (40 members on joining list) (b)Grow it, cook it, eat it (c)Textile Art. Tickets for Anything Goes are sold out.

Any Other Business

- (i) List of equipment to be sent to all Committee Members **Action RF**
- (ii) Discussion to take place at next meeting of who looks after U3A equipment, who records it, where is it and what is it. Member of Committee to take responsibility for looking after recording of equipment and have PAT tests done on electrical equipment **Action – Committee.**
- (iii) Scrabble Group – where is equipment **Action SR**
- (iv) Monies held by groups - £1.05p from PM's Fashion Group to go to Welfare Group. History of Art may start up again.
- (v) AC asked what the procedure was to have broken/worn out equipment repaired/replaced. Informed that a request should be made to the Committee for monies to be made available from monies held in U3A Bank Account.
- (vi) Ideas were requested on how to get information to Groups such as News Letter, e-mail. Something to stop rumours. To be discussed at next Committee Meeting

Next Meeting: 29th March 2012

Meeting closed at 1.40.pm

Jean Cliff

