

Glossop U3A

Registered Charity Number – 1091836

Minutes of the Annual General Meeting at Bradbury House on September 27th 2018

1. Introduction and Apologies. The chair welcomed 80 members to the meeting. There were apologies from several U3A members.

2. Minutes of the last AGM meeting. Barbara Craven proposed that the minutes of the last AGM held on September 28th 2017 be accepted as a true record. This was seconded by Doreen Ball.

3. Matters Arising. There were no matters arising

4. Chair Persons Report. Barbara was very grateful to all members of the Committee for their continued support as they go about the business of Glossop U3A. It had been a busy year again with changes in practice brought about by the 3rd Age Trust. Later on in the meeting we will be asking members to approve a change to the Constitution. You will already have seen the results of the implementation of changes to the Data Protection laws when members filled in their enrolment forms. She thanked Clive for all the work he had put in to ensure this ran smoothly.

Maureen's job as Treasurer had been made more complicated in the last few months by the sudden death of Norma Hewitt who worked for many years as the bookkeeper. Norma was probably not known to many but her contribution was nonetheless important and it is sad that she cannot be thanked properly. We are lucky to have Jo Mortlock who has volunteered to take on the job.

Hilary has been our Secretary over the past year but unfortunately will be unable to continue. Joyce too will be leaving the Committee so I would like to thank them both for their help.

Many thanks also to Group Leaders who are the backbone of our U3A organisation.

She hopes we will be able to count on the support of all members in the year ahead.

5. Secretary's Report. Hilary had now served on the Glossop U3A Committee for the last two years, initially as a Committee member and the last 12 months as Secretary.

Within that time she had learnt much about the Committee process, the 3rd Age Trust and how hard the Committee members work to keep Glossop U3A running to a high standard, whilst adhering to the 3rd Age Trust requirements.

She had decided now to step down from the Committee and would like to thank the members of the Committee for their help and understanding during her time with them.

6. Treasures Report. The Treasurer gave everyone a copy of the Final Accounts and Balance Sheet for the financial year ending 31st August 2018.

The purpose of this document is to inform you of how the U3A has used your money over the year. All the Committee as Trustees have a joint responsibility for the proper use and management of the U3A money, including money paid at group meetings and for trips and outings. These Annual Accounts are a means to demonstrate their proper management of your money.

Our Examiner, David Donaldson, has checked and examined the accounts and, in his opinion, they show a true and fair picture of the U3A's financial position.

As a charity, we come under the laws and rules of the Charity Commission who have now agreed that all activities undertaken by the U3A are educational and charitable. Therefore, from this

coming financial year, our accounts reported to the Commission must include all income and expenditure. Up until now we have only needed to report the Core U3A and the study group figures.

Maureen thanked the social organisers for all their hard work in planning and arranging such interesting and diverse activities this year and reconciling each trip account promptly. Individual trip reconciliations will continue to be the method of reconciling trip accounts.

Thank you too, to group organisers for the promptness in getting their final accounts to her and again this will continue to be the method of reporting final accounts. Also she reminded them to bank any cash exceeding £50 into the U3A bank where it will be credited to their group's account. You are not insured by the Third Age Trust to hold more than this in your own home.

The Charity Commission's rules specify certain financial bandings and whichever banding our educational (charity) turnover falls within determines the extent and detail of accounts to be provided to them. Each year we have to calculate our charity turnover and that is why all groups are asked to produce annual accounts, including nil returns.

It is important that each group monitors its own finances and keeps them updated throughout the year, as it is only at the end of the year that the treasurer sees the group accounts. These annual financial statements must be countersigned and certified by another member of the group. It is a legal obligation with which the committee and leaders must comply.

Before going through the accounts, she thanked everyone for their help and support this year, especially assistant treasurer Barbara Craven and Joyce Bunting for helping with the banking. She also wanted to thank and remember Norma Hewitt, our long serving bookkeeper who sadly died in May. Norma worked in the background but was a great help and support and will be greatly missed. Maureen gave a special thank you to Graham Sharratt who stepped into Norma's place and has been so supportive in keeping the books up to date.

And finally thank you to Ken Charlton for the half-year examination and David Donaldson for the end of year examination of our U3A accounts.

Treasurer's report proposed by Pat Manchee and seconded by Rita France and agreed by all present.

7. Membership Secretary's Report. New membership numbers remain steady during 2017/2018 to finish at year end on 362 members, including two life members.

The following decisions on membership matters were taken during the year.

Membership subscriptions would remain at £9.00 for the current year.

The committee would ask the membership at the AGM to approve an increase should this be required during 2018/2019

The question of a membership numbers cap was discussed and agreed that no cap is required at the moment.

New European laws for data protection were introduced during 2018 (GDPR) which affected the membership in the following ways.

New membership and renewal forms were introduced with all members having to complete the new forms agreeing to the new data laws.

Data on members would only be kept while individual members were active in Glossop U3A, after which they would be removed from all the relevant databases.

Various new information sheets and group activity lists were agreed with the Groups Co-ordinator and now issued to new members. Clive Littlewood

8. Group Co-ordinators Report.

Carol thanked all group leaders for their hard work through this last year, covering a wide range of topics. We have a grand total of 35 groups and we would welcome anyone wishing to start a new group or where there are groups which are full and have waiting lists for a second one to be started.

We have had on average 8 to 10 temporary members joining at the monthly coffee mornings which is for three months when they can sample up to three groups before becoming a full member.

Carol Littlewood

9. Election of Officers and Committee

As there were no nominations for the position of Committee Secretary or Committee member, the members of the meeting were given a short time to reconsider and for a nominee to come forward. There was no response from the meeting. The matter would be taken to the Committee meeting after the end of the AGM.

Maureen Brierley will continue as Treasurer

All other Officers would remain the same for the coming year, but it was announced that both the Membership Secretary and the Group Co-ordinator would be looking to step down after serving for one more year.

10. Resolution to change the Object Clause in the Constitution.

The new clause was read out to the meeting. (see addendum)

It was proposed by Bunty Gibson and seconded by Joyce Wilson that the change be accepted.

The change was approved unanimously by the meeting.

Thanks were given both to the Chair and the Committee.

There was no other business.

The meeting closed at 10.35am

Hilary Clayton (Committee Secretary)

ADDENDUM

PROPOSAL TO CHANGE THE OBJECT CLAUSE IN THE CONSTITUTION OF GLOSSOP U3A

PROPOSAL TO BE SUBMITTED TO A VOTE AT THE ANNUAL GENERAL MEETING ON 27TH SEPTEMBER 2018

The Committee of Glossop U3A propose that we change the object clause (paragraph 3) in the Constitution of Glossop U3A as shown below.

CURRENT OBJECT CLAUSE

3. OBJECTS. The objects of The U3A are:

- (i) to advance the education of the public and in particular the education of older people no longer in full time gainful employment in Glossop and its surrounding locality.
- (ii) The provision of facilities for leisure time and recreational activities with the object of improving the conditions of life for the above persons in the interests of their social welfare.

NEW OBJECT CLAUSE

3. CHARITABLE PURPOSE

The charitable purpose of The U3A is:

- i. the advancement of education, and in particular the education of older people and those who are retired from full time work, by all means including associated activities conducive to learning and personal development, in Glossop and its surrounding locality.